# **Syntax Souljah’s Contract**

**Contribution Criteria**

To ensure the success of our project, each team member must contribute effectively. The criteria for effective contribution include:

* Level of Professionalism: Maintaining a professional attitude and approach to work.
* Leadership: Taking initiative when necessary and guiding the team towards achieving our goals.
* Timeliness: Attending meetings as scheduled and submitting all work by the agreed deadlines.
* Willingness to Collaborate: Actively participating in team discussions and working cooperatively with other members.
* Quality of Work: Ensuring that the work submitted meets the project's standards and requirements.

### **Behavioral Criteria**

Appropriate behavior is crucial for maintaining a positive and productive team environment. The criteria for appropriate behavior include:

* Providing Constructive Feedback: Offering suggestions and feedback in a supportive, non-critical manner.
* Punctuality: Being on time for meetings and prepared to contribute.
* Respecting the Contract: Adhering to the terms of this agreement and the expectations set forth.
* Listening: Valuing the opinions and inputs of all team members by actively listening and considering their perspectives.

### **Managing Conflict**

In the event of a conflict or disagreement within the team:

* Open Dialogue: We will address issues promptly through open and honest communication.
* Seek Understanding: We aim to understand all perspectives involved before making decisions.
* Agree to Disagree: Recognizing that it’s sometimes not possible to reach a unanimous decision, but we can respectfully agree to disagree and move forward.

### **Failure to Honor the Contract**

Failure to comply with the terms of this agreement may result in:

* First Incident: A meeting with the team to discuss the issue and determine corrective actions.
* Repeated Incidents: Escalation to a Professor for further action, which may include reassignment of tasks or exclusion from the team.

### **Signatures**

By our signatures below, we agree to the terms of this team contract and commit to working together effectively and respectfully.

Print Name: Date:

Signature:

Free Signature Maker: https://www.signwell.com/online-signature/type/